

UNIVERSITY MINISTRIES  
2021-2022 INTERNSHIP APPLICATION

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# UNIVERSITY MINISTRIES

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INTERN APPLICATION

2021-2022

## **UNIVERSITY MINISTRIES**

### **2021-2022 INTERNSHIP APPLICATION**

The 9 1/2 months of the UMin internship will challenge you and grow you beyond your expectations! Interns put in a significant amount of work, and in the process are pushed to discover all God has created them to be and what he wants to do in and through them. We are so excited that you are allowing God to work in you through the process of applying for the internship. An interns' job is made up of these four main tenets of the UMin internship program:

#### **1) Exploring gifts for ministry**

- o Attend weekly UMin staff meeting
- o Meet weekly with UMin senior staff supervisor
- o The Inn—taking part in the weekly large group worship service
- o Participating in a number of different aspects of ministry within UMin

#### **2) Developing a healthy work ethic**

- o Office/administrative work
- o Organize and/or participate in one mission project during a school break
- o Learning how to take time off: establishing a regular rhythm of Sabbath
- o Numerous “after hour” activities—late nights, early mornings, weekends, retreats, etc.

#### **3) Learning the art of empowering others**

- o Meet one-on-one with students for discipleship and to build relationships  
Lead/teach groups in various settings: Core Group, Bible study, student
  - leadership teams, mission teams
- o Invite students to work alongside an intern while planning ministry programs.

#### **4) Strengthening one's spiritual life**

- o 8 hours (minimum) of personal study
- o Discipleship meetings with UPC Pastors
- o Attend UPC worship service
- o Regular UMin staff development exercises and devotionals

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#### The Basics:

**Training:** While the internship starts August 23, 2021 and extends to June 13, 2022, training and preparation for the position begins immediately after the intern team is selected, including:

- **Support Team**—One part of the intern experience involves creating your own team to support you in prayer as well as financially (interns are asked to fundraise \$3500 each to help fund their mission experience and intern training).
- **Study**—Once selected, interns will have required reading assignments and material to study prior to the start date.
- **Personal growth**—Prior to, during, and after the experience, interns are expected to maintain a continued faithfulness in a spiritual life, including elements such as prayer, scripture, worship, small group accountability, and mentor relationships.

#### Specific Intern Roles:

Interns empower various student teams that make University Ministries happen and assist Senior Staff in several areas of ministry. Here are the five areas of ministry that are the central focus of UMin and a short description of each. Interns are involved to some capacity in many of these areas.

1. **Special Event & Large Group Ministry**—The Inn is our weekly worship service every Tuesday at 8 PM, and we also have special events throughout the year. While currently on zoom and Youtube, our hope is to be back in person for this coming fall.
2. **Graphics/Video Production**—The Inn requires creative production and graphic design, including making videos, instagram posts, and fun program each week.
3. **Local and International Mission Projects**—UMin missions includes World Deputation summer mission program, winter and spring break mission trips, and local Seattle outreach projects. While this school year we were unable to travel because of Covid, we hope to be back to these things next year and always want to have a heartbeat of mission for others even when we can't travel there.
4. **Young Life College**—A ministry partnership focusing on introducing new students to Jesus through having fun and building community. A lot of going to where students are and meeting on campus.
5. **Small Groups** – What we currently call core groups where we put 5-7 students with an adult leader. Takes a lot of coordination and leadership. We also look for other ways to get students into groups to grow deeper in their faith.

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**GENERAL INFORMATION:**

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All interns receive a nominal monthly stipend (\$1050/month for duration of the internship). Interns are not employees of University Presbyterian Church and are not eligible for benefits nor covered under worker's compensation. They are responsible for declaring income and paying any and all applicable taxes to the IRS including but not limited to Federal taxes, Social Security, and Medicare.

Interns have an expense account of \$50/month to spend on 1 on 1's with students. In addition, they receive free room and board through a host family.

**APPLICATIONS DUE: March 1, 2021**

- Please **TYPE** your application and **EDIT** it! Also, be sure your application is **COMPLETE** before turning it in. Thank you!

**You can either Return your completed application to the University Ministries office in person, mail it to the address below, or email it to the email listed below:**

University Ministries

Attn: Mike McEvoy

**Phone:** 360-920-5647

University Presbyterian Church

**Email:** [theinn@upc.org](mailto:theinn@upc.org)

4540 15th Ave NE

Seattle, WA 98105

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**INTERN APPLICATION (Part 2)**

(please attach a resume)

University Presbyterian Church endeavors to comply with all federal, state, and local laws concerning applicant discrimination. All qualified applicants receive consideration for the internship without regard to race, color, sex, age, national origin, disability, sexual orientation, or veteran status. We believe that an applicant's ability to do a job and his/her attitude toward the internship and University Presbyterian Church are most important. Please complete this application with pertinent information that will allow authorized personnel to select the person most qualified to fill the vacancy.

Name

Address

street

city

state

zip

Phone

Email address

Birthdate

**INTERN APPLICATION (PART 3)**

## UNIVERSITY MINISTRIES

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Please respond briefly (1/2 page, single spaced maximum per question) to the following:

1. Please describe your faith journey. Include how God first got your attention and some significant experiences throughout your journey. How has your journey prepared you for this internship position?
2. How does this internship position fit into your short and long-term goals? What do you hope to gain from the internship experience?
3. What are some of the gifts and talents that you would bring to the internship? What elements of the internship would be the most challenging for you, i.e. your growing edges?
4. Of the five areas of ministry that are an ongoing part of UMin, we want to know which ones you are most passionate about. Please mark which two ministry areas you would be most excited about. Then, in a few sentences, state why you are most excited about them. Also, state which you would be least excited about and why:  
 Special Event/ Large Group Ministry such as The Inn  
 Graphics/Video Production  
 Local and International Mission Projects  
 Young Life College/Outreach  
 Small Groups (Core groups and others)
5. Are you applying for internships with any other campus ministries or Christian organizations? If so, which ones.

**Please type responses and attach a résumé. Also, please provide a letter of recommendation from 2 references.** We should receive these letters in a sealed envelope that is signed by the reference. They can be mailed directly to UMin, included with your application packet. Or they can email them in to [theinn@upc.org](mailto:theinn@upc.org)

1. One who can reference your faith journey (pastor, mentor)
2. One who can reference you on an employment and/or academic level (employer, professor, etc.)